

Guthridge/Nighswonger Corp.

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination on any basis including race, color, age, sex, religion, handicap or national origin.

PERSONAL INFORMATION

Date _____ Phone No. _____

Name _____
Last First Middle

Present Address _____
Street City State Zip

At Present Address Since: _____ To: _____

Previous Address _____
Street City State Zip

At Previous Address From: _____ To: _____

Previous Address _____
Street City State Zip

At Previous Address From: _____ To: _____

Have you lived in any states other than Kansas? ____ Yes ____ No ^{If so} Where _____

Social Security No. _____ Driver License No. _____

Referred By _____ Date of Birth _____

EMPLOYMENT DESIRED

Position _____ ^{Date You} Can Start _____ ^{Salary} Desired _____

Are You Employed Now? ____ Yes ____ No ^{If so} Where? _____

May We Contact Your Present Employer? ____ Yes ____ No

FORMER EMPLOYERS List previous employers for the past 7 years, starting with the most recent. Use back page, if needed.

From _____ To _____ Salary (Upon Leaving) _____

Position _____

Employer _____

Address _____

Contact Person _____ Phone No. _____

Reason for Leaving _____

From _____ To _____ Salary (Upon Leaving) _____

Position _____

Employer _____

Address _____

Contact Person _____ Phone No. _____

Reason for Leaving _____

****DO NOT LEAVE BLANKS****
ANSWER ALL QUESTIONS

BACKGROUND

Have you ever been convicted of a felony or misdemeanor (other than traffic)? _____ Yes _____ No

A conviction will not necessarily exclude an applicant from consideration for employment. Please answer completely and correctly.

If YES, What City/County and State? _____ What Year? _____

Name of Crime & Disposition? _____

Do you have a criminal charge pending? _____ Yes _____ No

Have you ever had a criminal charge expunged, annulled, deferred or been on a diversion program? _____ Yes _____ No

Have you ever failed a UA for any reason? _____ Yes _____ No

EDUCATION

High School _____
City/State Grad Y/N Degree MO./YR to MO./YR

Junior College _____
City/State Grad Y/N Degree Major MO./YR to MO./YR

College/University _____
City/State Grad Y/N Degree Major MO./YR to MO./YR

Graduate School _____
City/State Grad Y/N Degree Major MO./YR to MO./YR

Other _____

If proficient in languages other than English list languages and proficiency _____

Professional Licenses or certificates you have earned _____
Date Earned

_____ Date Earned

AUTHORIZATION

I authorize verification and investigation on all statements contained in this application. I understand that misrepresentation of information requested is cause for dismissal. Under penalty of perjury, I swear all of the above information is correct.

Date _____ Signature _____

In Case of Emergency Notify _____

Phone No. _____

Thank you for your interest in Guthridge/Nighswonger Corp.

*****DO NOT LEAVE BLANKS***
ANSWER ALL QUESTIONS**

DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY

Interviewed By _____ Date _____

Remarks: _____

INS Form 1-9 completed _____ Yes _____ No

Hired _____ For Position _____

Will Report _____ Salary/Wage _____

****DO NOT LEAVE BLANKS****
ANSWER ALL QUESTIONS